



Authorization Agreement for Automatic Deposits

NEEA provides trade payments via electronic funds transfer (EFT). The EFT service enables you to receive payments through automatic deposit to your bank account. Once enrolled, participants will receive a remittance advice via email as notification of payment.

To enroll complete the following information and return this form along with either a **voided check** or a **letter from your banking institution** confirming the routing and account number to the attention of Accounts Payable at the address below or email both documents to **billing@neea.org**.

Vendor Name: _____
Address: _____
City, ST Zip: _____

Email address to receive electronic remittance notification of payment:

Bank Name: _____
Address: _____
City, ST Zip: _____
Bank Routing Number (9-digits found on check, NOT deposit slip)

____ _

Account Number: _____

Account Type: ____ Checking ____ Savings

Authorization

I hereby authorize the Northwest Energy Efficiency Alliance (NEEA) to initiate credit entries and adjustments for any duplicate or erroneous entries made in error to the account indicated above. I hereby authorize the financial institution/bank named above to credit and/or debit the same to such account.

This authorization agreement is effective as of the signature date below and is to remain in full force and effect until NEEA has received written notification from me of its termination in such time and such manner as to afford NEEA a reasonable opportunity to act on it. If my Financial Institution information changes, I agree to submit to NEEA an updated EFT Authorization Agreement.

Name(printed): _____

Signature: _____

Telephone: (_____) _____ - _____ **Date:** ____/____/____

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